

Examination Appeal Application Form

(CT1 – CT8, CA1, CA3, ST1 – ST9, SA1 – SA6)

The Exams Team must receive this form with the correct fee within 10 days of the publication of April results or 15 days from the publication of September results. Please complete a separate form for each result that you wish to appeal.

Student details

ARN: _____

Name: _____

Subject: _____

Candidate Number: _____

Contact Number: _____

Email Address: _____

This form must be returned to:

Examinations Team
 Napier House
 4 Worcester Street
 Oxford, OX1 2AW
 Fax: +44 (0)1865 268 222

Enquiry Hotline: +44 (0)1865 268 259
Email: examinations@actuaries.org.uk

Reason for appeal (Please select one only)

- I believe that an administrative or procedural error has occurred. **£150.00 for all subjects.**
- I believe that the grade awarded was inappropriate. **£300.00 for CA1, £250.00 for all other subjects.**
- I wish to report mitigating circumstances which I was unable to divulge by the published closing date for valid reasons. (Please attach a covering letter including all relevant facts together with supporting documentation). **£300.00 for CA1, £250.00 for all other subjects.**

Signature: _____ Date: _____

I have also applied for Exam Counselling

Payment details

METHOD OF PAYMENT — We do not invoice appeal fees. Forms without payment will not be processed

- BACS – Total amount of BACS transfer £ Remittance advice ONLY to be faxed to Fax: +44 (0)20 7632 2171
- Cheque – payable to *Actuarial Resources* £ (post dated cheques are not acceptable)
- Credit Card – I authorise you to debit £ from the following Visa Mastercard Switch

Card No.:	(Switch only)	Start Date:	Expiry Date:	Security Code:	(Switch only) Issue No.:
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Candidate name (BLOCK CAPITALS):	Signature:	Date:
Fax:	Tel:	
Name of the Cardholder if different to the candidate:	Signature:	