

# **General Insurance Research Organising Committee (GIRO) of the General Insurance Practice Executive Committee**

## **Terms of reference**

### **Purpose**

1. To be responsible to the General Insurance Practice Executive Committee for research and development, for the General Insurance Conventions, and for arranging the preparation of papers on general insurance topics for discussion at other types of meeting not specifically covered by the General Insurance Education and CPD Committee.
2. To decide on the location, dates and general arrangements for General Insurance Conventions.
3. To agree upon the programme of meetings to be held during the conventions.
4. To approve the arrangements for guest speakers and any other guests to be invited to the conventions.
5. To keep under review the attendance at conventions by persons other than UK actuaries, e.g., accountants, and actuaries from other countries.
6. To keep under review the costs of the conventions and the fees it is proposed to charge for attendance.
7. To liaise with the General Insurance Liaison Team to identify issues/papers with PR potential arising from the General Insurance Conventions and other meetings.
8. To report on these matters to the General Insurance Practice Executive Committee at the last meeting prior to the convention, at the first meeting following the convention and at other times as appropriate.

### **Research and Development**

1. To identify and promote opportunities for the new areas of involvement of actuaries in the general insurance area.
2. To propose and keep under review a programme of actuarial research and development in general insurance.
3. To prepare proposals for topics to be considered by future working parties established by the Research Committee and topics which might be suitable for presentations by individual actuaries.
4. To co-ordinate technical issues associated with the award of grants for general insurance papers.
5. To encourage the preparation of papers for submission at meetings other than GI conventions and CPD seminars, e.g., sessional meetings of the Institute or Faculty, meetings of SIAS, and special seminars on individual topics.
6. To develop links with other actuarial bodies/universities both in the UK and worldwide.
7. To liaise with the Faculty and Institute Research Steering Committees, the Faculty and Institute Sessional Meetings Committee, and the General Insurance Education and CPD Committee as appropriate.
8. To ensure the appropriate dissemination of research through use of the website and other media.

## **Governance**

1. If the Committee is taking a decision which has financial implications for planned income or is unbudgeted expenditure, the Finance and General Purposes Board must be consulted before a decision to act is taken or a recommendation to the Management Board is made.
2. Matters discussed in meetings are not normally considered confidential unless they are specified otherwise, in which case they must not be discussed with anyone not involved. The item will also not then appear in the open publication on the profession's website.
3. The committee is to comply with the provisions of the Governance Manual.