

The Actuarial Profession

making financial sense of the future

Professionalism Events for Experienced Actuaries

- 4 February ■ 2010 LONDON
- 3 March ■ 2010 MANCHESTER
- 20 May ■ 2010 LONDON
- 8 June ■ 2010 EDINBURGH
- 9 September ■ 2010 LONDON
- 9 December ■ 2010 LONDON

Are you making the most of the Profession's CPD events for newly qualified and experienced actuaries? These popular and interactive courses will help you develop and maintain your professional competence. The CPD scheme requires nearly every actuary to attend a Professionalism Event every 10 years.

The Professional Regulation Executive Committee has set out a timetable, based on the year in which you attained Fellowship, to ensure that you can plan which event to attend.

When you should attend?

Deadline to attend by	Year of attaining fellowship
30 JUNE 2010	2000, 1987-1991 incl
30 JUNE 2011	2001, 1992-1996 incl

For all other such deadlines please see the CPD Handbook

Please complete and return the attached booking form. Attendance at an event qualifies for 5.50 hours of CPD relating to professionalism skills and 0.75 hours of CPD relating to technical skills. Examples of the feedback received from recent events so far are: "I'd say the whole exercise was very good and certainly worthwhile." *Delegate from Edinburgh June 2009.* "A great environment to review professionalism issues and learn something - thoroughly enjoyable." *Delegate from London May 2009.*

Nearly everyone must attend – who and when?

Who must attend?

- If you are working in the UK or Ireland, and are a Category 1 or Category 2 actuary in terms of the CPD Scheme you must attend.
- If you are working in the UK or Ireland, and are a Category 3 actuary you must decide whether you should attend depending on the nature of your work.

CATEGORY 1 Those with UK statutory practising certificates

CATEGORY 2 Those working in one of the areas covered by the specialist application syllabus but who do not hold a UK statutory practising certificate

CATEGORY 3 Those working outside Categories 1 and 2

See website under CPD Scheme for full details: www.actuaries.org.uk

Actuaries who hold a statutory practising certificate and who attended a Professionalism Course more than 10 years ago, should attend as soon as possible.



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Programme for the Day

Registration will be from 9.00 for a 9.30 start.

The programme, which will be largely interactive, will include:

- Introduction by a President or another senior member of the Profession;
- Short plenary presentations by two non-actuarial professionals;
- Discussion on ethics, whistleblowing and practice specific case studies in small breakout groups;
- Multiple choice questions about the PCS; and
- Q&A panel discussion.

Booking Form

Title	Forename	
Surname	Initials	ARN
First Name for Badge		
Company		
Dietary Requirements		
Address for Correspondence		
Email		
Telephone	Mobile	Fax
If you require facilities for the disabled please specify		

In which case studies would you like to participate?

- | | | | |
|----------------------------|--------------------------|-------------|--------------------------|
| Life and General Insurance | <input type="checkbox"/> | Do not mind | <input type="checkbox"/> |
| Pensions and Investment | <input type="checkbox"/> | | |

Please indicate which event you would like to go to:

- | | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|
| 4 February 2010, London | <input type="checkbox"/> | 8 June 2010, Edinburgh | <input type="checkbox"/> |
| 3 March 2010, Manchester | <input type="checkbox"/> | 9 September 2010, London | <input type="checkbox"/> |
| 20 May 2010, London | <input type="checkbox"/> | 9 December 2010, London | <input type="checkbox"/> |

Delegate Fee: (Fee includes refreshments and lunch)

- £345 for bookings received no later than four weeks before each event.
A £50 late fee will be charged to all applications received less than four weeks before an advertised event.

Payment must be received in advance before each advertised event.

Payment:

You can register online at:
www.actuaries.org.uk/members/transactions/conference_booking

Please tick below:

- Cheque (please make cheques payable to the 'Institute of Actuaries')
- Credit card (please register online at the address above)
- BACS (bank sort code: 56-00-20, A/C 08671990). Please quote your invoice number and ARN on your remittance and fax to Event Management Division on +44 (0)20 7632 2141.

Please include reference:

February JEVTEP 100200
March JEVTEP 100303
May JEVTEP 100510
June JEVTEP 100608
September JEVTEP 100909
December JEVTEP 101209

PLEASE NOTE: All delegate payments must be received prior to registering onsite. If you have an outstanding balance when you arrive onsite, you will be notified of this in advance and asked to settle the amount by credit card when you register on site (we do not accept Amex).

Delegates who send in booking forms less than four weeks before the event, as indicated on this form, are required to settle the delegate fee by credit card (a member of the Event Management Division will telephone you for your details), unless the form is accompanied by a BACS remittance advice.

PURCHASE ORDER NUMBERS: If your accounts payable department require a Purchase Order Number on the delegate payment invoice, please ensure that they provide the number on the booking form before submitting to the Event Management Division. This will avoid any unnecessary delays.

Please fax remittance to the Event Management Division on +44 (0)20 7632 2141 or mail to Event Management Division, The Actuarial Profession, Staple Inn Hall, High Holborn, London WC1V 7QJ, UK.

- Please tick this box if you do not wish your name to be included on the delegate list



CANCELLATION:

Cancellation of a confirmed place must be notified in writing and will be subject to an administrative charge of £90. There will be no refunds for cancellations advised less than two weeks before an advertised event.

Andrea Tsarbos,
Conference Co-ordinator
The Actuarial Profession
Staple Inn Hall, High Holborn
London WC1V 7QJ, UK

Tel: +44 (0)20 7632 1451
Fax: +44 (0)20 7632 2141

