|  |  |
| --- | --- |
| IFOA_logo_ | **CERA Seminar**  **Application form**  **Applications and payment must be received by the closing date shown below** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| *Please complete this form and return it with payment to:*  *CERA Seminar - Education Services Team, The Institute and Faculty of Actuaries, 1st floor, Park Central, 40/41 Park End Street, Oxford OX1 1JD, UK*  *Tel: +44 (0) 1865 268 207 Email: [education.services@act](mailto:education.services@actuaries.org.uk)**[uaries.or](mailto:education.services@actuaries.org.uk)**[g.uk](mailto:education.services@actuaries.org.uk)* | | | | |
| **Personal details** | | | | |
| **Name (BLOCK CAPITALS)** | |  | **ARN** |  |
| **Company name** |  | | | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Seminar date** | | **Closing date for applications** | | **Location** | **√** |
| ~~12 March 2019~~ | | ~~29 January 2019~~ | | ~~London~~ |  |
| ~~13 June 2019~~ | | ~~2 May 2019~~ | | ~~Birmingham~~ |  |
| 31 October 2019 | | 19 September 2019 | | Dublin |  |
| ~~12 December 2019~~ | | ~~31 October 2019~~ | | ~~London~~ |  |
|  | | | | | |
| **There are 24 places available on each seminar, which are allocated on a first come first served basis** | | | | | |
|  | | | | | |
| **Additional requirements and access arrangements** | | | | | |
| **Special dietary requirements** | **No** | | **Yes**  **Give details:** | | |
| **Wheelchair access etc?** | **No** | | **Yes** | | |
| **Other arrangements (please specify)** | | |  | | |
|  | | | | | |
| **See next pages for payment details**  Payment must be sent with the application form. Failure to do so may result in delegates not obtaining a place on the seminar. | | | | | |
|  | | | | | |
|  | | | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Office use only** | | | |
| Date received |  | Chq no/ payment reference |  |
| Date payment taken |  | Event date |  |
| Batch number |  |  |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Payment details** | | | | | | | | |
|  | **Bank transfer** | | | | **£500.00** | A remittance advice MUST accompany this form as proof of your payment. | | |
| **Account name** | | | | Institute and Faculty of Actuaries | | | **IBAN** | GB98NWBK56002008671990 |
| **Account number** | | | | 08671990 | | | **Bank name** | National Westminster Bank PLC |
| **Sort code** | | | | 56-00-20 | | | **Bank address** | Holborn Circus Branch  PO Box No 204  No.1 Hatton Garden  London, EC19 1DU |
| **SWIFT** | | | | NWBKGB2L | | |
| **Please use Bank transfer payment reference: CERA and then delegate’s ARN, e.g. CERA-9000019** | | | | | | | | |
|  | | | | | | | | |
|  | | **Cheque** | **£500.00** | | | Cheques must be made payable to: Institute and Faculty of Actuaries  **Post dated cheques will not be accepted** | | |
|  | | | | | | | | |
| **Visa, Mastercard or Amex** | | | | | | | | |
| **If you wish to pay by card, please login to your account on the website and book your seminar place. Follow the link to ‘Practical exam booking’, and scroll to the bottom of the page.**  DO NOT return this form to pay by card.  If you experience any problems with the online booking system, please telephone the Education Services Team on +44 (0)1865 268207, and they will be able to process your booking. | | | | | | | | |