



Institute  
and Faculty  
of Actuaries

## The Institute and Faculty of Actuaries

### CERA Seminar – Enterprise Risk Management (ERM) Practitioner [PDR]

The Institute and Faculty of Actuaries' (IFoA's) Head of Learning and Assessment is seeking to appoint a proactive, innovative member to take on the role of ERM practitioner at a CERA seminar. These seminars are designed to complement the ST9 (Enterprise Risk Management Specialist Technical) examination and provide insight into practical 'real world' application of ERM.

#### “Task” and “Person” Specification

##### “Task” Specification

The Head of Learning and Assessment is seeking to engage experienced ERM practitioners for the CERA seminar, which forms part of the formal CERA qualification process. The role would involve:

- attending at least one but maybe two seminars each year that are currently held in London
- engaging with the delegates as they work through various tasks, to help them get the most out of the day.

##### Tenure

The ERM practitioner PDR role duration is normally for one year, renewable at the discretion of the Head of Learning.

##### Time Commitment

At least four seminars are held each year, and ideally we would require you to be in attendance for a whole day: 09.00 – 17.00.

Allow at least one to two hours preparation in advance of the seminar.

In the first instance you would sit in and observe a seminar. This will give an insight of the role and what it encompasses.

##### “Person” Specification

We are looking for someone who:

- is a Fellow or Associate of the IFoA
- has good communication and people management skills
- has practical ERM experience
- has the CERA designation (not essential).

**In return, the volunteers will receive:**

- the chance to engage with the Education Directorate and to interact with participants to instil the key principles underlying the implementation and application of ERM
- the opportunity to claim CPD for some of the activities associated with this role, if they meet the criteria set out in the CPD Scheme.

**This is a PDR role and a fee will be paid.**

Professional Development and Responsibility (PDR): In addition to the traditional volunteer roles and tasks which our members undertake each year, there are also a number of other opportunities whereby members can offer to provide “paid” support for a fixed service. These opportunities are not by definition, ‘volunteering’ roles. However, we recognise that the fee paid is nominal and we, as a profession, are therefore extremely grateful to, and reliant on, those members who provide this service to enhance and develop our profession.

**July 2016**