



Institute  
and Faculty  
of Actuaries

## The Institute and Faculty of Actuaries

### CERA Seminar – Chief/Senior Risk Officer – India (paid role)

The Institute and Faculty of Actuaries' (IFoA's) Head of Education Partnerships and Lifelong Learning is seeking to appoint a proactive, innovative individual to take on the role of Chief/Senior Risk Officer at a CERA seminar to be held in India. These seminars are designed to complement the ST9 (Enterprise Risk Management Specialist Technical) examination and provide insight into the practical 'real world' application of ERM.

### “Task” and “Person” Specification

#### “Task” Specification

The Head of Education Partnerships and Lifelong Learning is seeking to engage an experienced Chief/Senior Risk Officer for the CERA seminar, which forms part of the formal CERA qualification process.

- attend one seminar in India
- deliver a short presentation, based on guidelines provided and personal experience
- engage with the delegates as they work through various tasks, to help them get the most out of the day.

#### Tenure

Given the trial nature of this seminar, the Chief/Senior Risk Officer SEC role duration will be for just the one seminar. However, the role may be renewable at the discretion of the Head of Education Partnerships and Lifelong Learning.

#### Time commitment

We would require you to be in attendance for a whole day, on 7 December 2018, 09.00 – 17.00.

Allow at least two-three hours preparation in advance of the seminar.

#### “Person” Specification

We are looking for someone who:

- is a Fellow or Associate of the IFoA
- is comfortable at public speaking
- has Enterprise Risk Management (ERM) experience at a Senior Risk Officer level or equivalent, ideally being in this position at present
- has the CERA designation (not essential)
- preferably based in India.

**In return, the contractor will receive:**

- the chance to support the Engagement and Learning Directorate and to interact with participants to instil the key principles underlying the implementation and application of ERM
- opportunities for CPD in line with the current scheme arrangements.

**This is a remunerated role and a fee will be paid.**

Mutually agreed services will be outlined in a 'Schedule of services' which will be provided to you on successful appointment. On successful completion of the services, you will be required to submit an invoice to the IFoA. The IFoA will provide you with a template invoice to use, and this invoice will be processed by a member of the IFoA's Education Services team. If you wish to view the 'Schedule of services' and the applicable terms and conditions, prior to expressing interest in this role, please contact the [Quality Team](#). Please note that this role is classified as a 'Self-Employed Contractor'.

Please also note that every individual who supports the IFoA, be that as a volunteer (member or non-member), or in any other role, including as a self-employed contractor, works in partnership with the IFoA Executive staff to deliver our strategy and Royal Charter, in line with our values. We are extremely grateful to all who form part of this delivery team, and as such you will have access to IFoA resources, updates and communications in general. We hope that you find this helpful and valuable to you when delivering your role.

**October 2018**