

# Requirements by category

## Category 1:

### Practising Certificate Holders

- At least 30 hours of CPD
- 20 hours must relate to technical learning
- 10 of the technical hours should be gained at external events
- 2 hours of Stage 3 Professional Skills Training (PST) (NB PST counts towards your overall CPD requirement)
- Must record a learning outcome for each CPD activity listed in your online CPD record.

## Category 2:

### Fully Regulated Fellows and Associates

- At least 15 hours of CPD
- 5 hours must be obtained at external events
- Stage 2 or 3 of the PST, as relevant (NB PST counts towards your overall CPD requirement).

## Category 3:

### Partially Regulated Fellows and Associates

- Must comply with the CPD requirements of your primary regulator
- Must also complete either Stage 2 or 3 of the PST, as relevant.

## Category 4:

### Certified Actuarial Analyst

- At least 15 hours of CPD
- 5 hours must be obtained at external events
- 2 hours must contribute to your understanding of ethical behaviours in relation to your role.

## Category 5:

### Student Member

- No technical skills requirement
- Must complete Stage 1, 2 or 3 of the PST, as relevant.

## Category 6:

### Student Actuarial Analyst

- No technical skills requirement
- Must complete stage 1 PST by the end of your first CPD year.

## Category 7:

### Retired Member

- If you meet the requirements for this category, you can apply to be classified as retired
- No CPD requirements unless undertake unpaid work which relies on your actuarial training and experience, in the widest interpretation.

## Category 8:

### Honorary Fellows and Affiliates

- No CPD requirements.



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# CPD Scheme 2015/2016

## Helping you to get it right

**C**ontinuing  
professional  
development

As members of the Institute and Faculty of Actuaries (IFoA), we recognise the importance of ensuring that we are competent to perform our professional duties and, in particular, we appreciate the need to ensure that our specialist skills and knowledge are up to date.

We also appreciate that as professionals it is essential that we have an understanding of the sometimes difficult ethical decisions which we have to make in our working lives.

The IFoA's Continuing Professional Development (CPD) Scheme is in place to help our members meet those obligations and to provide users of our services with confidence in the advice they receive from IFoA members.

As a member of the IFoA, this overview will help you understand how to meet your obligations under the 2015/2016 CPD Scheme.

Please refer to the full version of the Scheme, available on our website, to better understand your requirements.



# Professional Skills Training (PST) requirements by Continuing Professional Development (CPD) Category

