

## **DETERMINATIONS REVIEW SUB-COMMITTEE**

### **Terms of Reference**

#### **Purpose:**

To review all determinations by judicial panels (Adjudication, Disciplinary Tribunal, Interim Orders, Appeals Tribunal and Capacity for Membership Panels) and Independent Examiners and provide a report on determinations to the Disciplinary Board.

#### **Key responsibilities:**

1. To review all determinations arising under the Disciplinary and Capacity for Membership Schemes.
2. When reviewing determinations the Review Sub-Committee should consider, in particular:
  - a. Whether the determination is written clearly and is understandable to the reader.
  - b. Whether the reasons for the decision are expressed clearly.
  - c. Whether there has been the appropriate application of legal principles and case law.
  - d. Whether the panel are applying a consistent approach to decision making.
  - e. Whether Disciplinary Board policies including the Indicative Sanctions Guidance, the Costs Guidance Policy and the Publication Guidance policy have been appropriately applied.
3. The Review Sub-Committee has no power over any decision and has no appeal function.

#### **Membership:**

Members: Velia Soames (Chair and lay member), Jim Webber (actuary member)  
Julia Wanless (Judicial Committees' Secretary), Ben Kemp (General Counsel)  
and Kirsty Mavor (Case Manager).

Executive Support: Kirsty Mavor, Case Manager