



Institute  
and Faculty  
of Actuaries

## The Institute and Faculty of Actuaries

### Committee Member – Life Asia Sub-committee

The Institute and Faculty of Actuaries (IFoA) is seeking proactive, innovative volunteers to join this sub-committee to help drive the development of actuarial practice in the Life practice area.

#### “Task” and “Person” Specification:

##### “Task” Specification

Candidates will be responsible for:

- providing CPD events for members based in Asia, and considering online CPD provision
- proposing Asian-specific research topics
- leading on IFoA responses to life assurance consultations within Asia.

##### Tenure

This appointment is for a three year period.

##### Time Commitment

Half a day per month, which includes attendance at meetings. The committee is expected to meet four to six times a year, via teleconference or video conference. Meetings will usually last between 60 to 120 minutes. The members will also be expected to handle emails and any issues that arise in between meetings.

##### “Person” Specification

The committee member will ideally:

- be a Fellow or Associate of the IFoA who is working in the Life practice area, although actuarial non-members would also be considered
- be willing to foster a sense of community amongst members of the committee and to deliver a service which benefits members within the Pan-Asian region and the global arena
- be able to network on behalf of the profession to keep abreast of emerging issues, including horizon scanning, and ‘hot topics’ of relevance to the practice area
- be able to meet sub-committee deadlines and answer emails as needed
- be willing to seek feedback/input from colleagues and peers in relation to areas of improvement in the influence and contribution of the committee.

##### In return, the volunteers will:

- be provided (from the Executive team) with excellent professional management support and assistance as required and will be able to enjoy the satisfaction of knowing that you have helped shaped advancement of actuarial science in this practice area
- if asked to chair a CPD event or a workshop/plenary at the conference, be offered guidance and support as to best practice.

## **Claiming CPD**

If you intend to use the time spent on this activity when recording your CPD, remember it must be relevant to your work or role and address a personal development need. You should record an appropriate learning outcome. This is in accordance with the [CPD Scheme](#).

**September 2016**