



Institute
and Faculty
of Actuaries

The Institute and Faculty of Actuaries

Deputy Chair – Pensions Research Sub-committee

The Institute and Faculty of Actuaries (IFoA) is seeking to appoint a proactive, innovative volunteer to join this sub-committee to help shape the content and theme of the Pension Board's research programme and to act as Deputy Chair.

“Task” and “Person” Specification

“Task” Specification

The key tasks include:

- promote external stakeholder awareness of and confidence in the work of the practice area and profession and be able to identify emerging issues including horizon scanning, and ‘hot topics’ of relevance to the practice area
- be prepared to act as Chair at meetings in the Chairs’ absence and on occasions deputising at short notice
- help ensure that the sub-committee works collaboratively and in partnership with the IFoA Executive staff
- provide feedback to Pensions Board on behalf of the Chair of the Pensions Research Sub-committee as required
- identify, promote and foster research opportunities, providing guidance for member led research working parties
- mentor and support the progress and needs of member led working parties
- deputise at and / or attend cross practice research thought leadership committee meetings
- use the time in post to shadow the Chair and to prepare to take up this position when the Chair steps down after their tenure.

Tenure

This appointment is normally for a period of two years.

Time Commitment

This will be two to three days per quarter.

“Person” Specification

The Deputy Chair should ideally be someone who:

- is working in the pensions practice area and is a member of the IFoA, ideally a Fellow
- is able to chair a meeting effectively and is comfortable with public speaking
- is keen to contribute to the content of the annual pensions conferences and other pensions related events organised by, or through, the IFoA, as necessary
- is able to devote time equivalent to two to three days per quarter, including following up on actions as required ensuring deadlines and commitments are met; and attending committee meetings currently scheduled at four meetings per session at Holborn Gate, in London (either in person or via conference call)

- ideally, although this is not essential, it would be advantageous for the post holder to have some DC experience and / or awareness of international issues relevant to the pensions practice area.

In return, the volunteer will:

- be provided (from the Executive team) with excellent professional management support and assistance and will be able to enjoy the satisfaction of knowing they have helped shape the advancement of actuarial science in this practice area
- if asked to chair a working party and / or a workshop / plenary at the conference, be offered guidance and support as to best practice.

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