



Institute  
and Faculty  
of Actuaries

## The Institute and Faculty of Actuaries

### Professional Skills Working Party (formerly Professionalism Content Development Working Group)

The Professional Skills Working Party (PSWP) is seeking to appoint new members.

#### **“Task” and “Person” Specification:**

##### **“Task” Specification**

The Professional Skills Working Party is responsible for the development and delivery of Professional Skills content for experienced members.

The PSWP develops a substantial amount of Professional Skills content annually and members of the PSWP participate in up to 30 events per annum. We are keen therefore to increase the available resource both for developing video case studies and additional content, and/or presenting at conferences and events using these materials.

##### **Tenure**

To encourage continuity, it is hoped that members of the PSWP will be able to undertake a three year appointment, which can be renewable, by mutual consent, for a further three years.

##### **Time commitment**

The PSWP meets approximately eight times a year either in person (in London) or by conference call. Although we are keen that members attend working party meetings in person, we intend to be flexible and utilise virtual meeting and video-conferencing technology to make the roles accessible to the widest range of potential appointees. It is estimated that the time commitment will be approximately one to two days per month.

##### **“Person” Specification**

We are looking for Fellows and Associate members of the IFoA who would like to apply their experience in a creative and fun way. A keen interest in business ethics and professional skills, as well as experience of the ethical dilemmas which actuaries face in their daily lives, is essential.

The PSWP strives to maintain a balance of practice area representation and specialists are currently particularly sought with a General Insurance, Finance and Investment or Wider Fields background.

**October 2017**