



Institute  
and Faculty  
of Actuaries

## Institute and Faculty of Actuaries

### Health and Care Board - member

The Institute and Faculty of Actuaries (IFoA) is seeking to appoint up to two experienced, proactive and innovative volunteers to join this important Board.

These volunteers will ideally already have a good industry profile and an excellent network of contacts. They will be someone who is keen to build on the excellent foundations already created and have a passion to help shape and drive forward the Health and Care practice area for the future.

Although the Board is happy to invite applications from general health and care experts, it would particularly like to receive applications from experts or representatives in the area of **UK Short Term Protection**.

### “Task” and “Person” Specification:

#### “Task” Specification

As a member of the Health and Care Board the tasks will include:

- becoming familiar with the terms of reference of the Board and help drive the outputs of the Board to support the community
- fostering a sense of community amongst members in the practice area, in the UK and internationally
- acting as a liaison point between the Health and Care community and the IFoA risk management community, to build on the excellent foundations which have been created thus far and to drive them forward for the future
- identifying emerging issues, including horizon scanning, and ‘hot topics’ of relevance to the practice area with an understanding of how the risk management arena affects Health and Care members
- coming to the Board meetings prepared and armed with ideas for current agenda items, hot topics, themes and content.

#### Reporting

You will report in to the Chair, and ultimately to Management Board.

#### Tenure

This is a three year appointment.

#### Time Commitment

The time commitment will be half to one day per month (less in summer). Attendance would be required at four to five Board meetings per year, which normally last two hours. These are usually held in Staple Inn Hall, London, but attendance is always available by videoconference and teleconference. Meeting times can be adjusted to take into account time differences based on the membership of the board.

## **“Person” Specification**

This member of the Board will be selected by the current Chair and Deputy Chair, together with a senior member of the Executive staff. He or she will be someone who:

- is a Fellow or Associate of the IFoA, although relevant experience will be accepted in lieu if it is felt the candidate offers other relevant expertise
- has a background and expertise in health and care and is aware of how these interact and impact on members working in health and care
- ideally, has an excellent network and profile in the Health and Care practice area
- has a broad understanding of H&C matters in the wider context of the profession
- has a collegiate approach and a desire to foster a sense of community amongst members of the Board and to deliver a service which benefits members in the UK and internationally,
- will network on behalf of the IFoA to keep abreast of emerging issues, including horizon scanning and “hot topics” of relevance to the practice area
- is proactive and forward-thinking
- will be able to effectively undertake tasks and meet strict deadlines.

### **In return, the volunteer will:**

- be able to influence and contribute to the practice area at a policy level
- be provided with excellent professional support and assistance during their tenure on the committee
- develop an effective network of contacts across the industry
- have the opportunity to develop their skills, for example, influencing skills.

### **Claiming CPD**

If you intend to use the time spent on this activity when recording your CPD, remember it must be relevant to your work or role and address a personal development need. You should record an appropriate learning outcome. This is in accordance with the [CPD Scheme](#).

## **March 2017**