



## Professional Skills Sub-Committee (PSSC)

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**Conference call: Friday 24 January Time: 10.00 – 11.30**

<b>Attendees:</b>	Malcolm Slee (Chair), Graham Black (GB), Sally Calder (SC), Richard Chalk (RC), Jenni Stott (JS), Neil Walton (NW)
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<b>Executive Staff:</b>	Fiona Goddard (FG), Mairi MacIntyre (MM), Victoria Campbell (VC)
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**1. Welcome**

The Chair welcomed all, noting that GB and NW would join later.

**2. To approve note of 17/12/2020**

No comments made.

**3. To review action list**

All actions were completed.

**4. To discuss/agree the developed idea**

Discussed progress on the potential content for 2002/21.

**5. Update re work being developed by Leeds [post meeting 20/01/2020]**

Due to time constraints this item was noted and not discussed.

**6. Update – London event starting times**

Committee agreed to revert back to the earlier starting time of 17.30 for London events, as the results of the trial did not justify a later starting time.

**7. Update – Vox Pops feedback**

Due to time constraints this item was noted and not discussed.

**8. AOB**

Committee to progress scenarios in advance of an end of February/early March meeting with Jon Mason, Multichannel.

FG noted that presenters were required for some conferences and agreed to circulate a schedule. The Chair requested a replacement for the Health and Care conference as he can no longer attend.