



Scottish Board

24 May 2019. 09.30 – 12.00

IFoA, Level 2, Exchange Crescent, 7 Conference Square, Edinburgh, EH3 8RA

Attending:	Alan Watson (AW) - Chair Dermot Grenham (DG) - Deputy Bruce Porteous (BP), Craig Ritchie (CR), Barry Shannon (BS), Caitlin Stronach (CS), Alison Kearns (AK)	Apologies	Stuart Mcilvenny (SM), Sarah Dawes (SD), Leigh-Ann Plenderleith (LP), Jules Constantinou (JC), Ben Farmer (BF), Remi Koplinski (RK), Keith Jennings (KJ), Jane Hamilton (JH), Gavin Reid (GR), Nicholas Chadha (NC).
Via Video Conference:	Alan Rae (AR)		
Conference call:	John Taylor (JT), Iain McLellan (IM), Ji-Hyang Lee (JL)		
Executive Staff:	Rebecca Deegan (RD) - Head of Policy Richard Scott (RS) - Stakeholder Engagement Manager Sheila Dickson (SD) - Note taker		

Item	Title	Action
1.	Welcome and previous minutes approval	
	AW welcomed everyone. Following clarification about terminology in point 7, the minutes from the previous meeting were approved.	
2.	Plans for 2019/20 – Dermot Grenham	
	DG provided a short introduction, outlining his actuarial career to date and what he hopes to concentrate on in his year as Chair. He believes in reinforcing what the Board is currently concentrating on, and stressed the importance of KSS. He hopes to boost data science, reaching out and creating links with data scientists, and also fostering links with other professional bodies.	
3.	Matters arising – appointments for the Board	
	Leader: DG was asked to leave the room and he was approved as the new Leader of the Scottish Board. Deputy Leader: It was agreed that the vacancy should be advertised, and the Deputy does not need to be a current member of the Board, but could be co-opted. After the closing date RS will arrange a conference call/meeting to discuss candidates and agree an appointment, with the expectation that after a year/two years the Deputy would go forward in due course to be Leader.	RS



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	<p>Management Board Representative: AW suggested that, after the AGM, eligible Council members interested in being the Scottish Board representative on Management Board should be asked to express their interest by 30 June. It was agreed that RS would send the Task and Person Specification for the role to all possible candidates now, before the elections, to allow people time to consider their position and Management Board meeting dates. After the election DG and RS would confer over nominations and the information provided by the candidate(s), then RS would arrange a conference call/meeting for the full Board to make the decision.</p> <p>Co-opted members: Four Board members are coming to the end of their three year term. RS will discuss with them whether they wish to stay on and it will be a decision for the August meeting whether they will be invited to stay for another three years. It was agreed that there is probably the need for board recruitment, and the Board would look at the gaps once the situation is clear, then consider advertising for candidates with specific qualities.</p>	RS
4.	<p>Public Affairs and Spring Lecture feedback Rebecca Deegan – Head of Policy at the IFoA</p> <p>RD provided an update on recent engagement in Scotland, discussing how the IFoA can support the Board and opportunities for the Board to become involved with policy work. RD has met with:</p> <ul style="list-style-type: none"> MSPs Bill Bowman and Murdo Fraser following the Spring Lecture, re policy priorities of IFoA and the MSPs. Main priorities areas are demographic/age issues, particularly with regard to health and care. She will follow up with them and reach out to the Scottish Board and other members to join if appropriate. Scottish Financial Enterprise and Public Affairs and Communication Forum – there are a few areas where IFoA can be more proactive and contribute, in particular around diversity, especially in financial services. JL offered to talk with RD offline about the aims etc of the IFoA Diversity Advisory Group. <p>RD mentioned that a ‘Hero campaign’ is planned, providing a formalised comprehensive communication plan for More than Maths. CS asked for more information about More than Maths and RD will link in with CS about this and how it ties in with Maths Week.</p> <p>Policy and Public Affairs Board are considering involvement with party conferences, the SNP in particular, and RD will keep the Scottish Board informed.</p> <p>JT mentioned the Scottish Financial Risk Academy, and RD agreed to link in with JT to discuss further.</p>	RD



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	The Scottish Board confirmed it's the priority as raising the profile of the profession in Scotland. RD advised Public Affairs would try and support the Board with this	
5.	Sub group areas reports	
	<p>5.1 FACT CS provided a summary and the note was taken as read.</p> <p>5.2 KSS BS provide the update. There have been 10 sessions since the last meeting. Feedback has been very positive from events, and really good attendance at most events but noted that % of attended versus booking is poor. Approx. 30% do not turn up. The Board discussed ways to reduce this including:</p> <ul style="list-style-type: none"> • A reminder email would be helpful, • issuing calendar invites • over booking. <p>The administration of this may be onerous though, and the IFoA would be unable to take on the administration. AW suggested a volunteer vacancy for an event organiser. It was agreed the sub-group would consider this. BC requested everyone promotes the next two events, and RS suggested advertising on LinkedIn and agreed to send an update email re KSS and the AGM. Further events are being planned but ideas for future talks are always needed.</p> <p>5.3 Professional Bodies Forum CR summarised the accompanying paper. The events have been well attended and well received. RS raised an issue regarding catering. One of the professional bodies has received feedback/complaint to their CEO re the lack of tea and coffees. Members of the Professional Bodies Forum were asked to consider funding for this. The Board felt that as no funding is provided for KSS events that providing funds for this was not appropriate. RS agreed to feed this back to the Forum.</p> <p>5.4 FASS and GASS The paper was taken as read. RS made the Board aware that re-elections are coming up, but they are still keen on fundraising.</p> <p>5.5 Schools and Universities The paper was taken as read. Agreed to sponsor Enterprise Maths Lothian again, £1,500 agreed. Goodie bags will be provided by the Careers team. CS suggested a review of the spending on prizes as it was felt the Board was not getting the best value for money. CS will raise this at the next subgroup meeting.</p> <p>RS explained that Sarah Holman is now responsible for Careers Ambassadors and she is planning to attend the August Board meeting. CS would value a catch up with them to discuss engagement, as</p>	<p>RS</p> <p>CS</p>



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	<p>people previously recruited as Career Ambassadors have not been contacted.</p> <p>Scope to be involved in the Financial Maths Exam. CS taking this forward, attending next meeting in June.</p> <p>The group briefly discussed MathsConf20, conference aimed at maths teachers throughout the UK. It was agreed that this might be a good way to engage with teachers. Sarah Holman is considering the IFoA's involvement in this conference and may attend the event on 21 September. RS will keep the Board updated as work on this progresses.</p> <p>Engaging with Employers AK advised members that the Engaging with Employers event held in March was well attended. This event focused on PPD and received excellent feedback. The group's current focus is regarding ensuring the IFoA has a full and complete list of Student and Employer contacts in Scotland. This work also links in with similar work being undertaken by the Communications subgroup. AW encouraged the group to be mindful of the different structures in some companies and that there may be a need for more than one rep for some organisations. BP suggested that the subgroup engage with Sarah Sim as this is an area of focus for Markets Development and the Markets Development Board</p> <p>5.7 Communications AK gave update instead of RK. A puzzle has been created for the newsletter, and a prize on £20 was requested. £25 was agreed on. Board members are encouraged to use LinkedIn to publicise events. The group want to raise visibility of the newsletter and is currently concern about non receipt of the newsletter. RS explained that this has been raised with the Communications team on various occasions, and is being looked at. AK suggested that RS sends the newsletter to CPD Co-ordinators based in Scotland to ensure it is circulated round offices. RS agreed to check with Debbie Atkins if this was possible.</p> <p>5.8 – Data Science JL provided an update. Data science is currently a key Council focus. The focus in Scotland will be around facilitating opportunities for people in Scotland, to both engage with data scientists and raise awareness of learning opportunities (CPD or online courses).</p>	RS
6.	Events update	
	<p>6.1 AGM RS requested all Board members registered for the AGM and encourage colleagues to do so too. RS agreed to highlight which organisations have low representation, so members of the board can</p>	



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	<p>chase for attendees. RS is also happy for people to email him directly to be registered. It was discussed if Scottish Board members could get blue event badges, RS to investigate.</p>	RS
6.2	Flagship event	
	<p>RS suggested that the flagship event could be a panel discussion built around the live steaming of the Monica Allanach Lecture. The Board had concerns regarding the flagship event being based around a livestream and wanted a speaker in the room.</p> <p>Expenses for speakers were discussed and the Board felt it was necessary to first clarify what funds are available. RS agreed to provide this. It was confirmed that the events team will need around six weeks' notice but the Board should be aware of a speakers availability prior to booking an events space. The Board is aiming for first two weeks in November.</p>	BS
	<p>Speaker suggestions were put forward, including Nicola Sturgeon. BS agreed to talk to Sanjeev Kohli, the actor who plays Naveed in 'Still Game', as he knows him personally. He is a maths graduate and has spoken regarding diversity. BS will ask him if he will do a talk, possibly about Diversity/Why I did not become an Actuary. BP also suggested Andrew Blake, prominent scientist in the areas of AI and machine learning. BP agreed to contact Professor Blake and see if he would be willing to present at the flagship event</p>	BP
	<p>All agreed to send speaker suggestions to BS within the next two weeks.</p>	All
7.	IFoA Foundation	
	<p>RS provided information on the Merger of three IFoA trusts. They are currently going through OSCAR approval. This process is taking longer than anticipated, but hopefully by July there will be a volunteer vacancy for the positions on the board of trustees. Members were encourage to consider suitable people for this role. Debbie Atkins is happy to keep a note of anyone who is interested in the role and inform them when the vacancy is on the website.</p>	
8.	AOB	
	None	
9.	Date of Next Meeting	
	2 August	