



Institute
and Faculty
of Actuaries

Institute and Faculty of Actuaries

Committee for Lifelong Learning in Risk Management - member

'Task' and 'Person' Specification

The Institute and Faculty of Actuaries (IFoA) is seeking to appoint proactive and innovative volunteers to join the Committee for Lifelong Learning in Risk Management.

The sub-committee is currently responsible for organising around eight events per year providing CPD to actuaries with an interest in risk management. The sub-committee's remit includes defining what events will be run, shaping the content, considering offerings which ensure that members continue to have access to a modern, relevant, and balanced portfolio of activities, securing speakers and reviewing post event feedback. The sub-committee is supported by members of the IFoA Events team and the IFoA Communities team.

'Task' Specification

This sub-committee plays an important and highly active role in shaping the content provided in the Institute and Faculty of Actuaries' (IFoA's) Risk Management CPD events. The tasks involved include:

- creating and developing an excellent and varied portfolio of risk management CPD
- identifying topics and potential speakers
- reviewing members' feedback.

'Person' Specification

The post-holder will ideally have:

- an enthusiasm for planning CPD events
- an ability to come up with ideas and to identify hot topics
- a willingness to pro-actively help organise and possibly chair some events
- a good industry profile and an excellent and existing network of contacts within the risk management community
- a knowledge of contemporary delivery of events and conferences, including online events is desirable
- a good understanding of the background of the IFoA's events and conference offering is desirable.

Tenure

The appointment is for three years.

Time commitment

This would equate to approximately one to one and a half days per month. The majority of time commitment can be carried out at a time and day that best suits the volunteer but participation is required at five meetings per year which are two hours in length. Participation can be via video conference therefore ensuring this opportunity is available to all members. Dates of the meetings are provided well in advance.

In return, the volunteer will:

- be able to influence and contribute to the development of the learning outcomes of members in this practice area
- be provided with excellent professional support and assistance during their tenure on the committee
- have the opportunity for personal and professional lifelong learning, which could include the opportunity to gain CPD for this support if in accordance with the [CPD Scheme](#).
- develop an effective network of contacts across the industry.

July 2020