



Institute
and Faculty
of Actuaries

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General Insurance Lifelong Learning (GILL) Sub-committee - member

The Institute and Faculty of Actuaries (IFoA) is seeking committed and innovative volunteers to join this sub-committee. They are particularly seeking to recruit experienced individuals who have General Insurance (GI) experience. These volunteers will have a passion for developing a programme of CPD events and topics which enhance the continuing professional development and Lifelong Learning of their peers working in the GI practice area.

“Task” and “Person” Specification

As a member of the GI Lifelong Learning Sub-committee you will be responsible for all matters relating to CPD being undertaken by the GI practice area and the development of the IFoA's annual offering of GI conferences and seminars including but not limited to the 'Research' and 'Current Issues' conferences.

“Task” Specification

Candidates will ideally:

- be working in the GI practice area or in a field closely related to GI, with an excellent awareness of current issues. Applicants from all areas are welcome and we are looking to recruit from those working across consultancies, regulators, (re)insurers (Lloyd's / London Market / Commercial / Personal Lines) and in various fields including reserving, pricing and capital modelling or those in wider roles and companies
- have the drive to shape the annual programme of GI events into a relevant information resource and networking platform General
- be prepared to work with the Insurance Research and Thought Leadership (GIRTL) Sub-committee on the delivery of working party output
- be prepared to undertake, as appropriate, peer review of presentations at conferences and key CPD events
- give due consideration to annual CPD requirements of the GI constituency and arrange appropriate learning opportunities across the annual programme of events
- ensure CPD is of high quality, covers a range of relevant topics for various levels of understanding (beginner, intermediate and high) and is provided in practical locations
- be prepared to consider new and innovative ways of providing the CPD offered to GI constituency throughout the calendar year, not reliant on physical location, ensuring that cross practice opportunities and sufficient professionalism development is included
- take primary responsibility for arranging delivery of quality content at events (at least one per year), including call for speakers. Members of the GILL Sub-committee will be expected to chair events, webinars and discussions as part of their tenure
- provide suggestions for the Wendy Hawes prize and GI Outstanding Achievement Award
- work closely with IFoA events management team for event organization
- where appropriate, identifying suitable event partners for sponsorship
- monitor and evaluate event feedback and reporting to GI Board
- respond to CPD initiatives of the GI Board

- be able to devote time equivalent to up to two working days per month, including following up on actions to meet event schedule deadlines and participating in committee meetings. Meetings are expected to be held monthly in London but there is the facility to dial into meetings by video or teleconference.

Tenure

This appointment is for a three year period, which can be renewed for an additional term, by mutual consent.

Time commitment

Two days per month, including following up on actions as required ensuring deadlines and commitments are met; and participating in committee meetings which are expected to be scheduled monthly.

“Person” Specification

Qualified actuaries of all experience levels and backgrounds are welcome to apply, as well as non-members with relevant experience. Applications from volunteers based around the globe are welcomed. Candidates will ideally have:

- at least five years’ GI experience
- an awareness of current issues in GI
- an ability to come up with ideas and to identify hot topics
- a willingness to help organise an event programme
- access to a wide network of contacts.

In return, the volunteers will:

- be provided with (from the IFoA Executive team) excellent professional event management and be able to enjoy the satisfaction of knowing that you have helped shape the advancement of actuarial science in this practice area
- be invited to attend a CPD event free of charge, if you are volunteering to take on the role of Chair or speaking at the event itself
- be able to influence and contribute to the Lifelong Learning and CPD provided to members of the IFoA
- develop an effective network of contacts across the industry
- if asked to chair an event or a workshop / plenary at an event, be offered guidance and support as to best practice
- have your name, and employer’s name, appear on the Committee Members list in the conference materials and on our website.

Claiming CPD

If you intend to use the time spent on this activity when recording your CPD, remember it must be relevant to your work or role and address a personal development need. You should record an appropriate learning outcome. This is in accordance with the [CPD Scheme](#).

We consider equal opportunities seriously and welcome applications from all suitably qualified persons regardless of their race, sex, disability, religion/belief, sexual orientation or age.

December 2019