



View the new [Professional Skills video case studies](#) and online content released on 21 September 2018. These materials have been developed for the current CPD year and are designed to help members meet the IFoA's Stage 3 Professional Skills Training (PST) for Experienced Members. Details of scheduled face to face PST events are published on the [website](#).

Professionalism for Experienced Members – What counts as Stage 3 activities?

Members who reach Stage 3 of the Professional Skills Training regime are asked to complete 2 hours of learning which focuses on ethical issues each CPD year.

Any event or online activity which enhances your understanding of your professional obligations can be counted towards this requirement so long as it meets one of the following objectives:

- enhances your understanding of principles of ethical behaviour and how to apply these in making professional judgements;
- enhances your understanding of what it means to act in the public interest;
- equips you to make reasoned and justifiable decisions in resolving ethical dilemmas;
- assists you to demonstrate ethical behaviour in conducting your professional life; and
- enables you to recognise ethical dilemmas and take appropriate action.

The Scheme allows you the flexibility to choose learning material which is appropriate having regard to your role and experience.

We create a suite of online learning resources each year and offer sessions at our conferences and events which are designed to meet these requirements. Those resources will usually be badged with our  logo. If you think that an IFoA session or activity meets one of the objectives listed, but doesn't include the logo, you can still count it towards your requirement. Just remember to keep a note of your reasons – perhaps in the "learning outcome" section of your CPD record.

You can also use activities offered by other providers to meet your Stage 3 obligations so long as they meet one of the objectives listed. Again, it is a good idea to keep a note of your reasons in case you are selected for CPD audit.

If you do want to count a non-IFoA session or activity towards your annual two hour requirement you must make sure that the activity:

- is sourced from a suitable provider, of appropriate repute, such as a training company, a professional body, an employer of actuaries, a regulator, or another IAA member body;
- allows actuaries to demonstrate a relevant learning outcome; and
- is capable of being evidenced to the IFoA in writing.

If you have any questions contact the [Professional Skills Team](#).