



Resource and Environment Research and Continuing Professional Development Subcommittee Terms of Reference

The Resource and Environment Research and Continuing Professional Development Subcommittee has responsibility to the Resource and Environment Board for all matters relating to the profession in connection with the advancement of resource and environment-related research and the provision of resource and environment-related events and continuing professional development opportunities (CPD).

Regarding research, the Subcommittee will work to:

- identify, promote and foster research opportunities, including:
 - oversight and guidance of member-led research initiatives, in accordance with the *Guidance for new working parties*.
 - working with the Executive's Research team to:
 - establish links with universities and external research bodies
 - identify topics/areas for commissioned research
 - review and evaluate commissioned research
 - identify topics for sessional research programme and source volunteers to peer review papers and chair events.
- oversee the dissemination of member-led and commissioned research
- facilitate knowledge-sharing between actuaries and external researchers.
- support annual conference programme development cross-practice (e.g. facilitate working party involvement in liaison with the relevant practice area Conference Programme Committee).
- foster cross-practice research activity where there are overlapping interests (e.g. new economics and systems thinking). This includes the incorporation of Resource and Environment into research initiatives, in accordance with the Resource and Environment strategy. In practical terms, it may include attendance and participation at cross-practice events and meetings (such as the Research and Thought Leadership Committee) and working with other practice area representatives on projects.
- be aware of, and advise other members on, the process for applying for funding to support member-led research initiatives (from the member support funding pool).

In the matter of events and CPD, the Subcommittee will work to:

- plan and develop the Resource and Environment events and CPD programme including:
 - liaison with relevant Boards/Subcommittees/Working Parties and IFoA Executive staff to plan and determine appropriate content for events
 - approaching and confirming potential speakers
 - drafting editorial of the content for marketing purposes
 - where appropriate helping the Events team to identify suitable event partners
 - assist the Events team to manage the logistics of the event, as required
 - develop and maintain a CPD plan which summarises the main subject areas which need to be covered, and use the plan as a tool for developing appropriate provision. This includes ensuring that:

- CPD covers a range of relevant topics
 - CPD caters for various levels of expertise
 - CPD is provided in a range of locations and online
 - there is appropriate professionalism development within the CPD programme.
- monitoring and evaluating events (ensure feedback is acknowledged and new ideas are embraced /incorporated into event planning).

In addition, the Subcommittee will oversee the Resource and Environment Member Interest Group, including its provision of CPD opportunities through its study groups and online community.