



## The Institute and Faculty of Actuaries

### Education Committee - International Representative

The Institute and Faculty of Actuaries (IFoA) is seeking to appoint an appropriately experienced individual for the role of International Representative on the IFoA's Education Committee.

We encourage applications from a diverse range of potential candidates, in terms of, but not exclusively gender, age, disability and ethnicity, as well as reflecting the geographical spread and practice areas of our membership.

#### Task and Person Specification:

##### Task Specification

###### Background

The IFoA is the UK's only chartered professional body dedicated to educating, developing and regulating actuaries based around the globe. We have a worldwide membership of over 30,000 of which over 50% are student members. 47% of our membership and 64% of our students are based outside the UK, reflecting the increasingly global nature of actuarial practice.

Our Council sets the IFoA's strategy, with Executive staff responsible for its execution. The Lifelong Learning Board is responsible for the oversight of delivery of specific aspects of this strategy related to the pre-qualification education of actuaries, and their continuing professional development and lifelong learning. The board delegates the operational aspects of the pre-qualification processes to the Education Committee to oversee.

The International Representative will be expected to:

- Offer suggestions to aid Education Committee to consider a global approach when discussing or making decisions on pre-qualification education of actuaries
- Challenge Education Committee to enable the IFoA pre-qualification process is relevant to the global market
- Communicate, on request, with the IFoA Global Student Consultative Forum
- Participate in ad-hoc task and finish groups as detailed by the Chair
- Where applicable, provide country best practice exemplars to IFoA Executive staff
- Understand and adhere to good governance.

###### Tenure

The International Representative will be appointed for a period of three years.

###### Time commitment

The Education Committee meets five times each year for half a day and participation will be via face to face meeting in London, by telephone or video conference call. The timings of the meetings are arranged to be sympathetic to the times zones of any international members.

In addition to these meeting there will be follow up actions and communications between meetings by email and telephone.

The total annual time commitment is around 60 hours.

## Person Specification

### Essential:

- Experience of the international actuarial sector, and/or frequent contact with overseas and international markets
- Understanding of the current IFoA's pre-qualification processes
- Ability to exercise independent judgement and to think objectively
- Strong and effective communication and interpersonal skills.

### Desirable

- An understanding of specific or key issues affecting the IFoA global student community.

The successful candidate will be appointed commencing May 2020

**Student members of the IFoA or other Actuarial Associations, or IFoA Associates undertaking examinations, are not eligible to apply for the role.**

**April 2020**